

# General Information for Weddings and Special Events

## Accommodations

The Feast 6,500 square foot banquet hall can comfortably seat up to 400 guests. The patio which is 2,500 square feet may be utilized for outdoor dining, cocktail parties or a buffet area. The patio is also spectacular location for a one of a kind outdoor wedding ceremony.

## Menu

The menus provided are only suggestions. A menu can be customized to meet your specific event requirements. Feast must approve any changes or substitutions. When offering two or more meal choices to guests, add \$1.00 to the price of each plate. Gourmet and Theme menus can be created when requested. Feast does not allow food or beverage from outside sources to be carried into our facility without prior approval.

## Beverages

Feast, Inc. is able to provide complete beverage services. With two full service bars, our alcoholic beverage sales are regulated by the state and as a licensee we are responsible for complying with these regulations. We do require proof of age to consume alcoholic beverages. The law requires that no liquor, beer or wine be brought into our facility from outside sources nor is carry-out available. Events held on Saturday evening must include complete beverage service.

## Billing

We require a non refundable deposit of \$1,000.00 to guarantee a date. A date is not reserved for an event until this deposit has been received. This deposit will be applied to the final invoice and cover any additional charges such as shipping, delivery, damages or add-ons. The final invoice is issued after your event. Ninety (90) days prior to the event 50% of the projected total bill will be due. This amount is not refundable. If this payment is not received at this time, we reserve the right to release the date. A guaranteed attendance figure is required ten (10) days prior to your event date. This figure will be considered the minimum attendance for billing purposes. No reductions in attendance number or food quantities will be accepted after the final guarantee number has been given. Payment in full, based on the projected total, is due ten (10) days prior to the event in the form of certified funds. The final invoice is based on the guarantee number of attendance or the actual number of attendance, whichever is higher as well as any other charges incurred the day of the event.

## Pricing

The purchase of meal service and full bar for a minimum of three hours includes the rental of house dinner china, flatware, glassware, table linens and centerpieces. Feast house centerpieces can be rented when meal service and the minimum bar purchase is not made. All prices are subject to change. However, we will honor all prices for functions for which a 50% deposit has been received.

## Service Charge

Feast food and beverages are subject to 7% sales tax and an 18% service charge.

## Security

By agreement with the Operating Engineers, Local 150, and our insurance company, we require a minimum of one security guard be on the premises during the hours of the scheduled event. Depending on the type of event, Feast may require additional officers. Feast provides the security guards at the expense of the patron.

## Liability

Feast reserves the right to inspect and control all private functions. Liability for damages to the premises will be charged to the patron based on actual repair or replacement costs. Feast does not permit affixing any materials to the walls, floors, fixtures or ceiling with nails, staples, tape or other substances, unless prior approval is received. Decorative glitter or confetti is not allowed and any party using these substances will be subject to a \$250.00 clean up fee. Candles supplied by Feast can be used. Any other candles must be approved by the events coordinator. Tapers may not be used.

## Hall Rental

The banquet facility can be rented for business meetings. There is a stage, sound system, and projection screen. Sunday through Thursday the minimum room charge is \$400.00 for 8 hours. Friday and Saturday the minimum room charge is \$700.00 for 5 hours. Events that exceed these hours will be subject to an additional charge per hour.

## Decorating

The Feast banquet hall can be decorated as much or as little as you choose. Individuals can decorate for their own event with the approval of the events coordinator. A time frame for decorating must be agreed upon. The events coordinator must be present during the decorating. Additional time for decorating can be arranged for \$25.00 per hour. All decorations must be approved. Event planning and decorating can be provided by the events coordinator for \$25.00 charge per hour. Any decorating that is not approved by the event coordinator is subject to additional clean up charges. Any party using decorative confetti or glitter will be charged a \$250.00 clean up fee. Tapers may never be used at FEAST.

## Rentals

Feast has many items to rent to enhance the look of your event. The cost of these items includes set up and clean up. Other rentals and floral purchases can be arranged by the events coordinator. All outside rentals must be approved by the events coordinator.

## Location

Feast banquets and catering is located on the corner of U.S. 31 South and State Road 4 in Lakeville Indiana. Our office is located at 1202 East Mishawaka Avenue in Mishawaka Indiana. The phone number is (574) 255-4331.

## Small sized events

Feast banquets and catering can accommodate parties as small as 10 people. Depending on availability discounts/arrangements can be made to make smaller parties affordable. Call for information and a quote for your small event.

**\*\*All prices are subject to change**